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GOVERNOR'S OFFICE FOR CHILDREN,
YOUTH AND FAMILIES

Solicitation Amendment #1

Solicitation Name: The Arizona Parents Commission on Drug Education and Prevention Grant Program
Solicitation No.: PC-DSG-10-1181-00
Solicitation Due: **January 22, 2010 at 3:00 P.M. Arizona MST**

Application Opening: Governor's Office for Children, Youth and Families
State Capitol Building, Executive Tower
1700 W. Washington, Suite 101
Phoenix, AZ 85007

Contact Person: Sarah Bean
Email: sbean@az.gov

A SIGNED COPY OF THIS AMENDMENT SHALL BE RECEIVED AT THE ABOVE AGENCY LOCATION (PREFERRABLY WITH THE SOLICITATION RESPONSE) PRIOR TO THE DUE DATE AND TIME. IT IS NECESSARY TO RETURN THIS FORM ONLY IF YOU ARE RESPONDING TO THE SOLICITATION. THIS SOLICITATION IS AMENDED AS FOLLOWS:

1. **Page 6, Who is Eligible to Apply for this Funding Opportunity, replace the first four lines with the following:**
 - Arizona school districts and institutions of higher education
 - Arizona non-profit 501(c)(3) organizations
 - Local, County or State government entities in Arizona
 - Arizona Tribal Nations and communities
2. **Page 6, What is the Total Amount of Available Funds?, replace the last paragraph with the following:**

The funds awarded under this RFGA are State funds. Subgrantees are encouraged to use the applicable code of federal regulations and OMB Circulars for guidance. However, the State of Arizona Accounting Manual will be used as the ultimate authority for determining allowable costs, which may be referenced at <http://www.gao.az.gov/publications/SAAM/default.asp>.
3. **Page 7, What Will This Request for Grant Application Fund?, replace the last paragraph beginning with Urban/County with the following:**

Urban/County/Statewide – Urban is defined as a target area with a population of more than 75,000. County is defined as a target area of a consortium of municipalities and/or a county-wide target area with a population of more than 75,000. Statewide is defined as a target area with a population of more than 75,000 in more than one county.
4. **Page 10, Executive Summary, replace the paragraph with the following:**

Provide a one-page narrative overview of the project that includes a brief summary of the program goals, objectives, methods to be used and collaboration efforts. Please clearly indicate whether the organization is in the rural, tribal or urban/county/statewide category. Select the category that is most appropriate for your program. Each program applying to the Arizona Parents Commission on Drug Education and Prevention Grant Program can apply for ONLY ONE category.
5. **Page 17, Program Specific Requirements, delete paragraph #9 in its entirety.**
6. **Page 19, Terms and Conditions, #10, Fund Management, Replace the first line in the second paragraph with the following:**

The Subgrantee must maintain adequate business systems to comply with State requirements.

7. **Page 29, Checklist, delete the following three (3) checklist items in their entirety:**
☐ Assurances for Non-Construction Programs, signed and attached, Exhibit I
☐ Proof of current registration in the Central Contractor Registration database.
8. **Page 31, Exhibits, delete Exhibit I, entitled Assurances for Non-Construction Programs, OMB Form 424B, from the list in its entirety.**
9. **Page 32, Exhibit A, replace No. 3 with the following:**
Are you submitting this application for your proposed program under the rural, tribal or urban/county/statewide category? Select the category that is most appropriate for your program. Each program applying to the Arizona Parents Commission on Drug Education and Prevention Grant Program can apply for ONLY ONE category.

RURAL_____ TRIBAL_____ URBAN/COUNTY/STATEWIDE_____
10. **Page 33, Exhibit B, delete the following notation in its entirety:**
** List matching funds.
11. **Page 34, Exhibit C, Budget Narrative Sample, replace the second paragraph under Personnel with the following:**
All organizations that receive State funds are required to maintain appropriate documentation to support salaries and wages (Personal Activity Reports, Time and Effort Reports, Certifications, etc.). All organizations will be monitored to assure compliance with this requirement.
12. **Page 34, Exhibit C, Budget Narrative Sample, replace the first sentence under Travel with the following:**
Subgrantees will be required to follow the State of Arizona Travel Policy reimbursement rates, located at <http://www.gao.az.gov/travel/default.asp>.
13. **Page 35, Exhibit C, Supplies and Operating Expenses, replace the last sentence with the following :**
All purchases should be made according to the Applicant's written procurement policy, which is subject to GOCYF review and approval.
14. **Page 35, Exhibit C, Administrative/Indirect Costs, delete the following language in its entirety from the first paragraph:**
For organizations that have an established federally approved indirect cost rate for Federal awards, indirect costs mean those costs that are included in the organization's indirect cost rate. Such costs are generally identified with the organization's overall operation and are further described in the Office of Management and Budget Circulars 2 CFR 220, 2 CFR 225, and 2 CFR 230.
15. **Page 35, Exhibit C, Administrative/Indirect Costs, delete the following paragraph in its entirety:**
Option B: Federally Approved Indirect Costs: If your organization has a federally approved indirect cost rate agreement in place, Subgrantees may include an allocation for indirect costs for up to 10% of the grant request. Applicants must provide a copy of their federally approved indirect cost rate agreement.
16. **Page 44, Exhibit I, delete Exhibit I in its entirety.**

**PROVISIONS OF THE SOLICITATION SHALL
REMAIN IN THEIR ENTIRETY.**

VENDOR HEREBY ACKNOWLEDGES
RECEIPT AND UNDERSTANDING OF THE
ABOVE AMENDMENT.

Signature Date

Typed Name & Title

THE ABOVE REFERENCED SOLICITATION
AMENDMENT IS
ISSUED THIS DATE
January 13, 2010

Sarah Bean
Procurement Manager